

## Captive Insurance Company

### Renewal of Certificate of Authority

Pursuant to Section 10 (d) of the Captive Insurance Company Act of 2004, all licensed captive insurance companies, and risk retention groups shall renew its Certificate of Authority annually, on or before April 30<sup>th</sup> of each year.

#### Renewal Procedure

The annual renewal fee is **\$300.00**. Checks should be made payable to the “**DC Treasurer**” and accompany this renewal form. All renewals must be received at the DC Department of Insurance, Securities and Banking as soon after March 1 as possible, but no later than April 30. The Commissioner may impose a fine, suspend or revoke the certificate of authority if it is not renewed by April 30.

#### Renewal Forwarding Address

DC Department of Insurance, Securities and Banking  
Risk Finance Bureau  
810 First Street NE Suite 701 Washington DC 20002  
**Attention: Timeka Hines**

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Fields marked with an (\*) are required fields.

Company Name: (\*)

Group Number:

NAIC Number:  (numeric - example: 12345)

FEIN Number:  -  (numeric - example: 12-1234567)

Your Name: (\*)

Title: (\*)

Phone: (\*) ()  -

Fax: (\*) ()  -

Email: (\*)

Address: (\*)

City: (\*)  State: (\*)  Zip: (\*)

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